

BROWN COUNTY HEALTH DEPARTMENT TEMPORARY EVENT FOOD LICENSE APPLICATION

NAME OF YOUR BUSINESS: _____
NAME OF THE ESTABLISHMENT SERVING FOOD AT THE EVENT

OWNER OF BUSINESS: _____

Address of Your Business: _____

CONTACT PHONE: _____ **CELL PHONE:** _____

NAME OF EVENT: _____ **LOCATION OF EVENT:** _____

START DATE: ___/___/___ **END DATE:** ___/___/___ **START TIME:** ___:___AM ___PM **END TIME:** ___:___AM ___PM

NAME OF PERSON IN CHARGE AT EVENT: _____

Commissary Location: _____ **CITY:** _____ **STATE:** _____ **ZIP:** _____

CERTIFIED FOOD HANDLER REQUIRED:

NAME: _____

CERTIFICATE NUMBER: _____

NO FOOD IS TO BE PREPARED IN THE HOME ! Including Baked Items!

MENU (List all food, drinks, & alcohol)	SOURCE OF FOOD <small>(Name, location of grocery, caterer, supplier, restaurant)</small>

Hand-washing facilities must be provided (water must be 100°F or hotter)

- 1.) How will food be cooked at event? _____
- 2.) How will food be kept hot? (Above 135°F) _____
- 3.) How will food be kept cold? (Below 41°F) _____
- 4.) How will food be transported? _____
- 5.) How long in transit? _____

HOW WILL FOOD BE PROTECTED FROM CONTAMINATION DURING STORAGE, SERVING AND DISPLAY?

Temporary Food License Fee: \$50.00 minimum-- \$10.00 per day after the 5th day, 14 day limit
You must submit application and payment at least 7 days in advance of event:
 By Mail- Send to the Attention of: Jennifer Heller Rugenstein E.H.S.
 With the check or money order made out to: Brown County Health Department, P.O. Box 281 Nashville, IN 47448

PHONE: (812) 988-2255 [E-mail: bcenvironmental@localhealth.in.gov](mailto:bcenvironmental@localhealth.in.gov) FAX: (812) 988-5601
We now accept cash, credit and debit cards and approved checks

APPROVED by EHS _____ DATE _____ DENIED by EHS _____ DATE _____
 * If application is denied, Temporary Food License Fee will be returned through the Brown County Auditor's office within approximately 30-45 days